

Draft Minutes
Nevada State Emergency Response Commission
Funding Committee Meeting
Professional Engineers & Land Surveyor's State Board Building
1755 E. Plumb Lane, Ste. 130
Reno, Nevada
March 31, 2004

Members Present

Richard Brenner
Susan M. Crowley
John Helmreich
Larry Farr
Verl Jarvie

Guests

Harry Raub
Lisa Hoehne
Stacey Giomi
Craig Nixon
Michelle Peltier
Russel Peacock
Kathy Brady
Joe Curtis

Staff

Karen Kennard
Bruce Ferrel
Cheryl Folkers
Glade Myler

I. Call To Order

Richard Brenner, Chairman, called the meeting to order at 10:55 a.m.

II. Introduction

Members, guests and staff introduced themselves as shown above.

III. Old Business

A. Approval of October 2, 2003, meeting minutes

Motion to approve the minutes of October 2, 2003 meeting was made by Larry Farr, seconded by Susan Crowley and approved unanimously.

IV. New Business

A. Discussion/Action/Review/Recommendation of 2005 SERC grant applications and review Planning and Training Subcommittee recommendations

Karen Kennard, Executive Director of SERC stated the total amount of the grant requests is \$356,000. The SERC has \$266,000 available in SERC funds after the following was taken from SERC funds: \$4,000 for operations for each county; \$50,000 for Hazmat Explo conference; and the match for the Hazardous Materials Emergency Preparedness Grant (HMEP). Additionally there is approximately \$29,000 in HMEP planning and approximately \$25,000 in HMEP training funds available which could be granted if obligated by the end of September and expended by the end of December. After review of the grant application and the Planning and Training Subcommittee recommendations, the Funding Committee recommends the following to the SERC:

- Carson City-*** Mr. Farr motioned to recommend approval of \$10,186 funding from the SERC grant and \$14,800 from the HMEP planning grant. Verl Jarvie seconded the motion which was approved unanimously.
- Churchill-*** After discussion, Mr. Jarvie motioned to recommend \$3,000 funding from the HMEP planning grant and \$19,716.97 be funded from the SERC grant contingent on meeting all administrative requirements. The request for Hazmat Explo training of \$1,600 is not recommended. John Helmreich seconded the motion which was approved unanimously.
- Clark-*** Mr. Jarvie motioned to recommend \$10,959.89 funding from the HMEP training grant contingent on receiving a letter of declination from the Fire Marshal's Office and \$13,913 for equipment be funded from the SERC grant. The training request is reduced by \$127.11 due to the high per diem. Mr. Farr seconded the motion which was approved unanimously.
- Douglas-*** Mr. Jarvie motioned to recommend \$5,000 funding from the HMEP planning grant and \$16,180 for equipment be funded from the SERC grant contingent on meeting all the administrative requirements. Mr. Helmreich seconded the motion which was approved unanimously.
- Elko-*** Susan Crowley motioned to recommend \$17,930.62, for equipment be funded from the SERC grant contingent on meeting all the administrative requirements. The binocular request is reduced by \$5,000. Mr. Helmreich seconded the motion which was approved unanimously with Mr. Jarvie abstaining.
- Esmeralda-*** Mr. Farr motioned to recommend \$1,750 for training be funded from the HMEP training grant and \$4,777.88 for equipment be funded from the SERC grant contingent on meeting all the administrative requirements and approval of the hazmat plan as NRT-1 compliant. The request for the logging recorder is not recommended. Mr. Jarvie seconded the motion which was approved unanimously.

<i>Eureka-</i>	Mr. Farr motioned to recommend \$229.60 for planning and \$242.60 request for training be funded from the HMEP planning and training grants respectively, and the \$23,787 for equipment be funded from the SERC grant. Mr. Jarvie seconded the motion which was approved unanimously.
<i>Humboldt-</i>	No application received.
<i>Lander-</i>	No application received.
<i>Lincoln-</i>	Mr. Farr motioned to recommend \$24,994 for equipment be funded from the SERC grant contingent on meeting all the administrative requirements. Mr. Jarvie seconded the motion which was approved unanimously.
<i>Lyon-</i>	Mr. Farr motioned to recommend \$23,747 for equipment be funded from the SERC grant contingent on meeting all the administrative requirements. Mr. Jarvie seconded the motion which was approved unanimously.
<i>Mineral-</i>	Mr. Farr motioned to recommend \$15,644.99 for training and equipment be funded from the SERC grant. Mr. Jarvie seconded the motion which was approved unanimously.
<i>Nye-</i>	No application received.
<i>Pershing-</i>	Mr. Jarvie motioned to recommend \$3,250 for planning be funded from the HMEP planning grant and \$21,743.41 for equipment be funded from the SERC grant contingent on meeting all the administrative requirements. Mr. Farr seconded the motion which was approved unanimously.
<i>Storey-</i>	Mr. Farr motioned to recommend \$1,893 for training be funded from the HMEP training grant and the \$23,039.01 for equipment be funded from the SERC grant. Mr. Jarvie seconded the motion which was approved unanimously.
<i>Washoe-</i>	Ms. Crowley motioned to recommend \$17,085.10 for equipment, deducting \$7,897.50 from the original request of \$24,982.60, for the Jaguar 700 pi radios, be funded by the SERC grant contingent on the hazmat plan being approved as NRT-1 compliant and meeting all the administrative requirements. Mr. Jarvie seconded the motion with Mr. Farr abstaining.
<i>White Pine-</i>	Mr. Farr motioned to recommend \$24,500 for equipment be funded out of the SERC grant. \$500 cost above the SERC

standard equipment list amount is not recommended. Mr. Jarvie seconded the motion which was approved unanimously.

Fire Marshal- Mr. Farr motioned to recommend \$24,501.99 for equipment be funded out of the SERC grant. Mr. Jarvie seconded the motion which was approved unanimously.

B. Discussion/Action/Recommendation of remaining 2004 USDOT Hazardous Material Emergency Preparedness Grant

This action item was addressed under New Business item A.

C. Discussion/Action on possible updating of equipment list and related costs

It was stated the original list came from State Purchasing. The Committee directed staff to contact State Purchasing and get an updated list and present to the Funding Committee.

D. Discussion/Action to revise policy 8.5, Funding of Grants, to include a minimum amount of expenditures incurred prior to requiring request for reimbursement

Ms. Kennard stated there was concern with the LEPCs having to file expenditures every thirty days when the amount is minimal. After discussion, it was determined the policy was in the Nevada Administrative Code (NAC) and no action was taken.

E. Discussion regarding Policy Committee's recommendation for revision to SERC policy 8.1, Plan Review

The Policy Committee made changes to the policy due to the policy not being clear as to what would be required for being eligible for grants in filing the hazmat plan or notice of reviews and updates. A copy of the updated policy was provided to the Committee for informational purposes.

V. Public Comments

There were no public comments.

VI. Adjournment

Mr. Helmreich motioned to adjourn the meeting at 12:50 p.m.